

Village of Funk
Board of Trustees Meeting Minutes
November 10, 2025

A Regular Meeting of the Funk Village Board of Trustees was convened in an open and public session at the Funk Village Office, Funk, NE at 7 pm. on November 10, 2025. Advance Notice of this meeting was given in advance thereof by posting of Notice in three public places within the Village. The post office, the village office, and the community building along with publication in the Holdrege Daily Citizen. Advance Notice was simultaneously given to the Chairman and all members of the Board of Trustees. The Clerk announced that in accordance with Section 84-1412 of the Nebraska Revised Statutes, a current copy of the Open Meetings Act is available for review and is posted on the east wall of the meeting room. Ed Forkner called the meeting to order at 7:00 p.m. by calling for the roll with the following members responding Michael DeJonge, Michelle Boulware, Patty Lueth, David Bergstrom and Ed Forkner. Also present were Leann Sobieszyk, Clerk/Treasurer, Taylor L'Heureux, Chris Veeder.

CONSENT AGENDA

It was moved by Michelle and seconded by Michael to approve the minutes of the Regular Board Meeting on October 13, 2025. Ayes: Ed, Michelle, Michael, Patty, David. Nays: None. Motion carried.

It was moved by Michael and seconded by Patty to approve the claims payable to Michelle for October 2025. Ayes: Patty, Michael, Ed, David. Michelle abstained. Nays: none. Motion carried.

It was moved by Michelle and seconded by Patty to approve the claims payable to Ed for October 2025. Ayes: Michelle, Patty, Michael, David. Ed abstained. Nays: None. Motion carried.

It was moved by Patty and seconded by Ed to approve the claims payable to Scott Boulware for October 2025. Ayes: Ed, Patty, Michael, David. Michelle abstained. Nays: None. Motion carried.

It was moved by Michael and seconded by Michelle to approve the additional claims for October 2025. Ayes: Ed, Michelle, Michael, Patty, David. Nays: None. Motion carried.

REGULAR AGENDA

1. Public Comment. None.
2. Review Past Due/Delinquent Utility Bills. The Board reviewed past due accounts.
3. Discuss/Approve Resolution 2025-9 Year End Certification of Street Superintendent. The Resolution was read in full by Village Attorney. Resolution No. 2025-9 SIGNING OF THE YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT 2025, Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and Whereas: The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment(s) of the City Street Superintendent(s) to the NDOT using the Year-End Certification of City Street Superintendent form; and Whereas: The NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent's appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and Whereas: The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson. Be it resolved that the Village Board Chairperson of the Village of Funk is hereby authorized to sign the attached Year-End Certification of City Street Superintendent completed form(s). It was moved by Michelle and seconded by Michael to approve the Resolution. Ayes: Ed, Michelle, Michael, Patty, David. Nays: none. Motion carried.
4. Discuss/Approve Appointment of City Street Superintendent for Calendar year. It was moved by Michelle and seconded by Michael that Reed Miller will continue as City Street Superintendent. Ayes: Ed, Michelle, Michael, Patty, David. Nays: none. Motion carried.
5. Discuss/Approve Drainage Survey from Miller & Associates. No action taken. Ed to get estimates for clearing culverts.
6. Discuss/Approve purchase of battery charger for Village use. It was moved by Michael and seconded by Patty to purchase a battery charger up to \$200.00 from General Account. Ayes: Ed, Michael, Michelle, Patty, David. Nays: none. Motion carried.
7. Discuss/Approve Viking Water Tank Issues and Recommendations. No action.
8. Discuss/Approve Cookies with Santa on December 6, 2025. It was moved by Ed and seconded by Michelle to approve \$100.00 from General Fund for payment of Santa and Mrs. Claus. Cookies, popcorn and hot chocolate will be donated. Ayes: Ed, Michelle, Michael, Patty, David. Nays: none. Motion carried.
9. Discuss/Approve Christmas Light Purchase. It was moved by Michelle and seconded by Patty to approve \$1,283.59 purchase from Improvement Fund for supplies to hang additional lights for SPPD. Ayes: Ed, Michelle, Michael, Patty, David. Nays: none. Motion carried.

10. Discuss/Approve Termite Treatment. Clerk will get estimate for treatment of Village office.
11. Discuss/Approve Generator Sale at Auction – Resolution 2025-10. The Resolution was read in full by Village Attorney. RESOLUTION 2025-10. The following Resolution was presented to the Chairman of Board of Trustees on November 10, 2025 at the regularly scheduled monthly meeting of the Chairman and Board of Trustees of the Village of Funk, Nebraska. The Resolution, in word and figures, is as follows: WHEREAS, Nebraska law requires the sale of personal property owned by a Municipality to be directed by a resolution adopted by the Board of Trustees; and WHEREAS, the Village of Funk Board of Trustees desires to sell Municipal property, specifically a generator, engine and shed, in compliance with Nebraska law; and NOW THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF FUNK, NEBRASKA THAT: 1. The Village of Funk hereby declares the Magnaplas 70kw generator with a 4-cylinder diesel engine and the shed housing said equipment located north of US Highway 6 & 34 on the East Half (1/2) of the Southeast Quarter (SE1/4) of 30-6-17 DIVIDE, which have a fair market value of more than \$5,000.00, as surplus property and directs the sale of the generator, engine and shed (“personal property”). 2. The sale of said personal property shall occur by listing the property on Adam Marshall Land & Auction’s online auction website <https://www.marshallbid.com>. Bidding on said property will begin on December 8, 2025 and end December 29, 2025 at 12:00 A.M. 3. Notice of said sale shall be posted in three prominent places within the Village for a period of not less than seven (7) days prior to the sale of the property and shall also be published once in a legal newspaper in or of general circulation in the Village at least seven days prior to the sale of the personal property. The Notice shall be posted at the Funk School Community Center, the Village Office and the Funk Post Office, published in the Holdrege Daily Citizen, and shall provide a general description of the property being sold and state the terms and conditions of the sale. Adopted by the Board of Trustees of the Village of Funk, Nebraska on November 10, 2025. It was moved by Michelle and seconded by Ed to approve Resolution. Ayes: Ed, Michael, Michelle, Patty, David. Nays: none. Motion carried.
12. Discuss/Approve Rural Fire Interlocal Agreement and Resolution 2025-11. The Resolution was read in full by Village Attorney. RESOLUTION 2025-11. The following Resolution was presented to the Chairman of Board of Trustees on November 10, 2025 at the regularly scheduled monthly meeting of the Chairman and Board of Trustees of the Village of Funk, Nebraska. The Resolution, in word and figures, is as follows: WHEREAS, the Village of Funk Board of Trustees is desirous of entering into an Interlocal Agreement with the Rural Fire Protection District #1 of Phelps County, Nebraska (“Fire District”) that provides for the handling of certain duties, responsibilities, expenses and clarifies liability. WHEREAS, the Fire District is desirous of entering into an Agreement with the Village of Funk setting forth the same terms; NOW, THEREFORE BE IT RESOLVED, by the Village of Funk Board of Trustees, that the Interlocal Agreement with the Rural Fire Protection District #1 of Phelps County, Nebraska, a copy of which is attached hereto, be approved as written, and that the Chairman of the Village Board of Trustees is authorized and directed to execute said Interlocal Agreement on behalf of the Village. PASSED AND APPROVED this 10th day of November, 2025. It was moved by Patty and seconded by Michelle to approve Resolution. Ayes: Ed, Michelle, Patty, David. Michael abstained. Nays: none. Motion carried.
13. Discuss/Approve Food Truck Ordinance 2025-21. It was moved by Michelle and seconded by Patty to waive the 3 statutory readings requiring the ordinance to be read on three separate occasions. Ayes: Ed, Michelle, Michael, Patty, David. Nays: None. Motion carried. Ordinance 2025-21 was read by title. It was moved by Michelle and seconded by Michael to approve Ordinance 2025-21. Ayes: Ed, Michelle, Michael, Patty, David. Nays: None. Motion carried.
14. Discuss/Approve Cat Licensing Ordinance 2025-22. Tabled.
15. Discuss/Approve moving account money to CD’s. It was moved by Michael and seconded by Michelle to transfer approve certain amounts of the general, improvement and fire funds to six month CDs at First State Bank. Ayes: Ed, Michael, Michelle, Patty, David. Nays: none. Motion carried.
16. Adjournment. At 8:45 p.m. It was moved by Ed and seconded by Michael to adjourn. Ayes: Ed, Michelle, Patty, Michael, David. Nays: None.

Next meeting will be December 8, 2025 at 7pm.

Village of Funk
October 2025 Claims

Dewald Deaver L’Heureux \$1,921.50- Attorney Fees; Glenwood Telephone \$308.87 -Phone and Internet for Fire Hall and Village Office; Holdrege Daily Citizen \$129.69 - Newspaper Publishing; Southern Public Power \$1,385.57 – Electricity; Nebraska Public Health Lab \$15.00 - Water Testing; South Central Sanitation \$1,959.00-Trash Services; Cooperative Producers \$148.83 – Fuel;;Ward Laboratories \$23.65 – Water Testing; Black Hills energy \$106.95- Gas for Fire Hall and Village Office; Leann Sobieszyk \$758.14 – Payroll Clerk/Treasurer; Michelle Boulware \$33.24 - Payroll/office; Scott Boulware \$249.34- Payroll/Mowing; Brad Groothius \$533.14 - Payroll - Water Operator/Postage; Kyle Jauken \$125.59-

Payroll – Pump Station Operator; Ed Forkner \$431.10-Payroll – Payroll/Reimbursement; Keith Jauken \$69.26-Payroll/Recycling; Holdrege Floral Expressions \$77.04 – funeral flowers for Larry Warner; One Call Concepts \$2.46 – 811 calls; Reliable Pest Control \$160.00 – pest control Village office and shop.